Australian Government
AusAID

ADDENDUM 2

Date: 2 October 2009 Pages: 3
Subject: Addendum 2 to the “Strongim Pipol Strongim Nesen” RFT of 9 September 2009

Tenderers are advised of the following:

Clarifications to the RFT

1. Clause 4.2(j)(xiii) in Section 1, Part 3 of the RFT is hereby revised as follows:

   “4.2(j)(xiii) using information generated through M&E processes to inform annual planning and analysis which will be provided to the JGC, AusAID and Key Partners as part of the Six Monthly Progress Reports.”

2. Clause 14 in Section 1, Part 2 of the RFT is hereby deleted.

3. Insurance costs directly associated with the operation and establishment of the field offices should be included in the office operational and set-up costs tables (Tables F - I) in Section 1, Part 1 of the RFT. All other insurance costs should be detailed in Table C in Section 1, Part 1 of the RFT.

4. Tenderers are not to nominate the Short-term Adviser – Audit for the Consultant Pool.

5. The position description for the Short-term Adviser – Audit in Annex 1 to Section 1, Part 3 of the RFT is hereby amended as follows:

   “Assist in developing the audit regime for SPSN and in annual audits of SPSN as a whole.”

Questions raised by interested Tenderers:

1. What is the nature and scope of the Environmental Impact Assessments referred to at footnotes 2 & 4 in Section 1, Part 1 of the RFT?

   The Environmental Impact Assessment should only be included in instances where relevant GoPNG legislation and policies require it. This will depend largely upon where Tenderers choose to locate their field offices.

Tenderers should refer to relevant GoPNG legislation and policies in order to ascertain the nature and scope of any Environmental Impact Assessment required in accordance with this legislation.

2. Table E in Section 1, Part 1 of the RFT requires tenderers to include accommodation and travel costs for nominated candidates for the Consultant Pool. Yet Clause 3.4(b) in Section 1 Part 4 of the RFT states that these costs will be ‘reimbursed as negotiated’. Can you clarify this?

   The conditions stipulated in Clause 3.4 in Section 1, Part 4 of the RFT do not apply to those positions requested to be priced in the like-for-like assessment.

3. Annex 1 to Section 1, Part 3 of the RFT identifies three (3) particular Short Term Adviser positions (M&E, MIS/Database and Financial Management) – tenderers are not required to nominate personnel to these positions. Could tenderers elect to move these positions into the Consultant Pool (noting the upper limit of 8 in the Pool) thereby allowing personnel to be nominated to these positions?

   Yes. Tenderers are free to nominate any positions (except for the Short-term Adviser – Audit) for the Consultant Pool.

4. Can you confirm that the M&E, MIS/Database and Financial Management Adviser (identified in Annex 1 to Section 1, Part 3 of the RFT) are not part of the like-for-like financial assessment, but instead are to be included in Reimbursable Operational Costs detailed in Clause 3, Section 1, Part 4 of the RFT?

   This will depend on where Tenderers choose to allocate these positions. If Tenderers nominate these positions in the Consultant Pool, they must be priced and will be assessed as part of the like-for-like assessment. If they are not nominated as part of the Consultant Pool, they will not need to be priced and will not form part of the like-for-like assessment.

5. Are the costs identified for Fieldworker Training and Related Costs (40 events in total, 8 events per year over 5 years) intended to provide training for the 48 FTE Fieldworkers identified in Annex 1 to Schedule 1 Scope of Services)?

   Yes.

6. Clause 11.1 in Section 2, Part 5 of the RFT states that tenderers must identify any actual or potential conflict of interest. How should such advice be provided: in the Tenderer Declaration, in a separate letter to AusAID or by some other means?

   In a letter attached to the Tenderer Declaration.

7. Who are the existing Key Partners for SPSN?

   The existing Key Partners are the Media Council of PNG, the Consultative Implementation and Monitoring Council, Transparency International and the PNG Sports Foundation.

8. Can AusAID provide a copy of the PNG Democratic Governance Strategy 2006?

   Yes, further information will be provided shortly.

9. Can AusAID clarify if Table H in Section 1, Part 1 of the RFT should be completed for each field office or as an average across all field offices?

   Tables H and I in Section 1, Part 1 of the RFT should be completed separately for each of the proposed field offices.

10. Is the Short Term Adviser, Audit position required to conduct the audit of the Imprest Account as required in Clause 15, Section 1, Part 2 of the RFT or should the cost be included in the annual audit costs in the office operational costs tables?

    As stated in Clause 15.17, Section 1, Part 2 of the RFT, audits of the Imprest Account are to be undertaken by an independent auditor. The cost of the audit of the Imprest Account should be included in Table C in Section 1, Part 1 of the RFT.

    The Short –term Adviser Audit position will not be required to conduct the audit of the Imprest Account. For further information on this position, Tenderers should refer to Points 4 and 5 under Clarifications to the RFT above.

11. Are tenderers to include procurement and freight costs in Tender Schedule C? If so, where?

    Freight costs associated with procurement should be included in the price of the goods and incorporated in the office set-up costs tables (Tables G and I) in Section 1, Part 1 of the RFT.

    Any costs associated with managing procurement should be included in Fixed Contractor Management Fees and Costs in Table C, Section 1, Part 1 of the RFT.

All other information as set out in the RFT dated 9 September 2009 and Addendum 1 of 1 October 2009 remains unchanged.